



THE JERSEY CITY PUBLIC SCHOOLS

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ELLEN M. RUANE
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September 8, 2017

Dear Administrators of Charter, Parochial, and Non-public school students,

The admissions testing process for any current 8th and 9th graders interested in attending Dr. Ronald E. McNair Academic High School and Infinity Institute has commenced. As had occurred last year, students enrolled in district schools will now test at their home school during the school day. **As a result, Dr. Ronald E. McNair Academic and Infinity Institute will not be administering a Saturday admissions test.** This will be their only opportunity to test for admission.

Any 8th or 9th grade student who is not enrolled in the Jersey City Public Schools, but would like to apply to one or both of the aforementioned schools will be given the opportunity to take the PSAT 8/9 Assessment on the morning of **Wednesday, October 11, 2017** at:

Franklin L. Williams, Middle School (M.S. 7)
222 Laidlaw Avenue
Jersey City, N.J. 07306

If your school is administering the PSAT 8/9 on October 11, 2017, then your students may test at their school and do not need to report to M.S. 7.

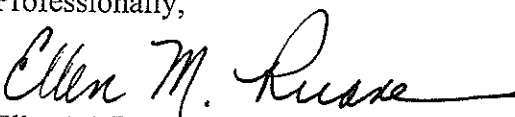
Included with this letter is a copy of the "testing candidate" form. This form should be completed electronically. Please identify a contact person for your school and have them contact Ms. Costigan (mcostigan@jcboe.org) to also receive an electronic version of this form. Upon completion, the "testing candidate form" should be returned (electronically) to Ms. Costigan on or before **September 28, 2017**.

Upon receipt of the "testing candidate" forms, Ms. Costigan will confirm the total number of students testing for admission, along with their name as documented on a "testing admission ticket". The testing admission ticket(s) will be sent as an attachment in a confirmation e-mail to the designated contact by **October 5, 2017**. The contact person will then distribute the testing admission ticket to students prior to the testing date of **October 11, 2017**. The testing admission ticket states that each "testing candidate" must bring their ticket and their school identification card/letter from school with them to be admitted into the testing site. Students should plan to report at 7:45 a.m. on the day of testing.

School counselors will receive 2017-2018 applications for both schools by **November 1, 2017**. As in the past, school counselors will work with students and their teachers to complete the admissions application. Students attending schools outside of the district will have their scores reported by the testing coordinator, Ms. Costigan. School counselors should submit the completed application to each school as required. All completed applications are due to school counselors by **December 1, 2017**.

If you have any questions and/or concerns, kindly email Ms. Costigan or call (201) 915-6077.

Professionally,


Ellen M. Ruane
Associate Superintendent